



## ZAMBIA AQUACULTURE ENTERPRISE DEVELOPMENT PROJECT

### AQUACULTURE SEED FUND-YOUTH EMPOWERMENT INITIATIVE 2020

# APPLICATION FORM FOR BUSINESS LOANS

DISTRICT: \_\_\_\_\_

**Project Identification Number**

**Type of Project** (Specify whether: fingerling production, fish feed production, grow out, fish aggregation and marketing, fish processing and value addition)

**Date of Application**

# CEEC Concept Note for Aquaculture Value Chain Projects

<b>1.0 APPLICANT INFORMATION</b>	
<b>1.1 Name of Business or Person Applying</b>	
a. Current business activities, if any	
b. Legal Form of Applicant (e.g. Limited Company, Cooperative, etc.) Attach copy of certificate if registered.	
c. Copy of business registration certificate	Yes <input type="checkbox"/> No <input type="checkbox"/>
d. Physical address of Applicant	
e. Contact Number(s) for Applicant	
f. Headman's (Induna's) physical address and Phone, if applicable	
g. Next of Kin and their physical address and Phone	
h. Age of Applicant at time of application	

1.2 Shareholders of the Business:							
No.	Full Names	Nationality	NRC/ Passport No. (provide copy of ID)	% share holding	Position in the Business	Physically Challenged (Disabled)	
						Yes	No
1							
2							
3							
4							
5							

<b>1.3 Authorized Representative</b>		
<i>(to act on behalf of the Applicant and respond to any questions regarding the Concept Note)</i>		
Name of Contact Person:		
Position in the Business:		
Contact Number(s)	Cell:	Telephone:
Email		

## CEEC Concept Note for Aquaculture Value Chain Projects

<b>1.4 Previous CEEC Funding</b>	
Is Applicant or any of its shareholders already a beneficiary of CEEC Empowerment Fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes give details:	
Name of Business	
Type of Registration of Business	

<b>1.5 Financial Data</b> <i>(Please provide Financial data for your business).</i>	
What is the Monthly Income of the business?	<b>ZMW</b>
What is the Monthly Expense of the business?	<b>ZMW</b>
How much have you invested in the business?	<b>ZMW</b>

### 20. MARKET OVERVIEW

**2.1 Trends in Demand (Briefly)**

**2.2 Trends in Supply (Briefly)**

### 3.0 DESCRIPTION OF PROPOSED PROJECT

**3.1 Business Operations**

How is your business going to compete in terms of the following?

**a) What products and/or services will you be selling to your customers?**

**b) Location (State the advantages of the location of the Project/Business)**

1. :
2. :
3. :
4. :
5. :

**c) Technology/Equipment and Cost of Production**

- i) Briefly explain how your business will operate from Production, Processing upto Marketing
  
  
  
  
  
  
  
  
  
  
- ii) What kind of equipment will be needed for the operations?
  
  
  
  
  
  
  
  
  
  
- iii) What will such types of equipment be used for in the operations?
  
  
  
  
  
  
  
  
  
  
- iv) Where will you secure raw materials from and how?
  
  
  
  
  
  
  
  
  
  
- v) What will be your level of production per month?
  
  
  
  
  
  
  
  
  
  
- vi) What will be your cost of production per month?  
(Production Cost Formula = Direct Labor + Direct Material + Overhead Costs)

## CEEC Concept Note for Aquaculture Value Chain Projects

### d) Price of products and income:

- (i) What will be the price of your products/services?
  
- (ii) What will be your income/sales per month from the business operations?

### e) Competition Analysis

- (i) Who will be your major competitors in terms of supplying the same products/services?
  
  
  
  
  
  
  
  
  
  
- (ii) How will you survive the competition

### 3.3 Proposed Management Team

[Please indicate names, positions, qualification and relevant experience of key members of the management team that will implement and run the proposed business. Startup businesses may only include positions]

No.	Full Name	Management Position	Management Qualification and Experience

## CEEC Concept Note for Aquaculture Value Chain Projects

**3.4 What will be the Business Impact?** In not more than a sentence on each, please indicate the positive impact this business will have on the following:

a) How will your <b>customers</b> benefit from your business?						
b) How will your <b>suppliers</b> benefit from your business?						
c) Number of Workers:		<b>Women</b>	<b>Men</b>	<b>Total</b>	<b>Of which</b>	
					<b>Youth</b>	<b>Physically Challenged (Disabled)</b>
	<b>Before CEEC Funding</b>					
	<b>After CEEC Funding</b>					

### 4.0 PROJECT BUDGET

[Please indicate the items you will need to implement your Business Proposal]

No.	Item	Quantity	Cost (ZMW)	Total (ZMW)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
<b>Total Budget</b>				

### 4.1 CLIENT CONTRIBUTION

[Please indicate the items that You will contribute to Implementing your Business Proposal]

No.	Item	Quantity	Cost (ZMW)	Total (ZMW)
1				
2				
3				
4				
5				
6				
<b>Total Budget</b>				

## CEEC Concept Note for Aquaculture Value Chain Projects

### 4.2 The Loan

Please note that if your loan amount is more than **ZMW 84, 000** you will need to provide collateral. For group businesses such as Cooperatives or Associations, please note that loans going directly to individual members and those going to the group business should be separately itemized and members requiring loans of amounts less than **ZMW 84, 000** will not require collateral and must apply as individuals.

<b>If your loan application falls in the category where collateral is required, please list type of collateral. Proposed collateral must be on title (e.g. residential/commercial property)</b>	<b>Estimated Value of Collateral (in K)</b>

### 4.3 Project Implementation

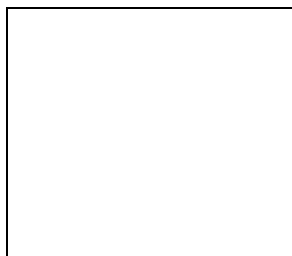
If you are funded, when would operations start?	Within 1-2 months <input type="checkbox"/>	Within 3-4 months <input type="checkbox"/>	Within 5-6 months <input type="checkbox"/>	More than 6 months <input type="checkbox"/>
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**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### FOR CEEC USE ONLY

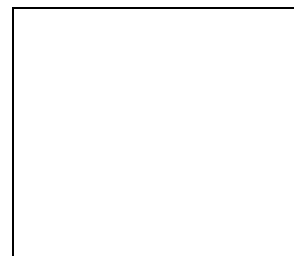
Target Group    Youth-Male     Youth-Female     Physically Challenged

### Review Date Stamps:



Signature

CHAIRPERSON  
 PROVINCIAL  
 EVALUATION  
 COMMITTEE



Signature

HQ  
 EVALUATION  
 COMMITTEE